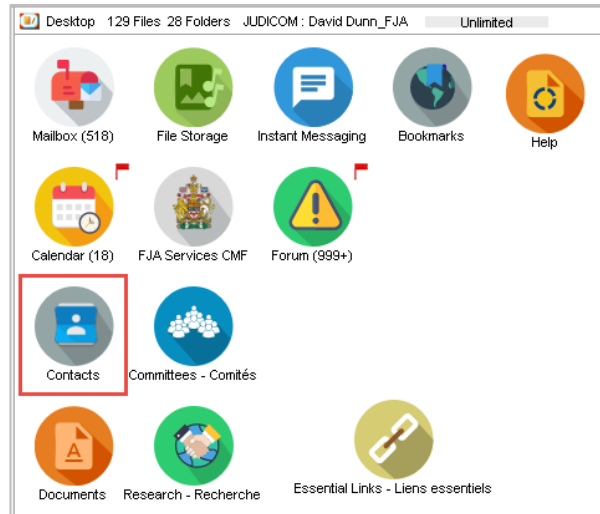


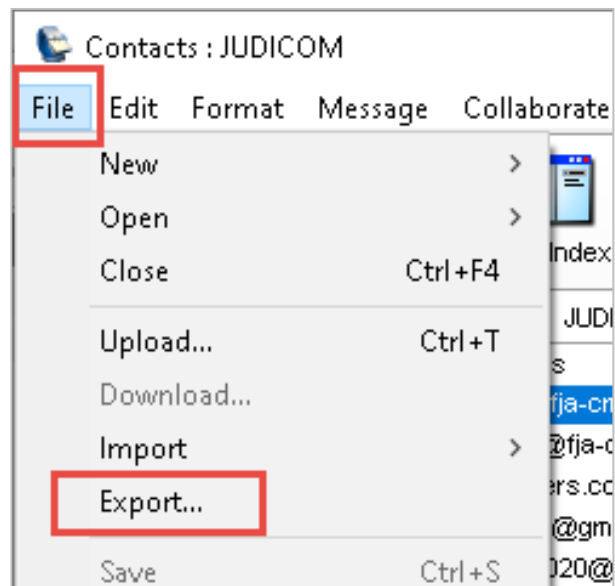
# How to Export Your JUDICOM Contacts

Please note that your **JUDICOM mail lists cannot be exported**.

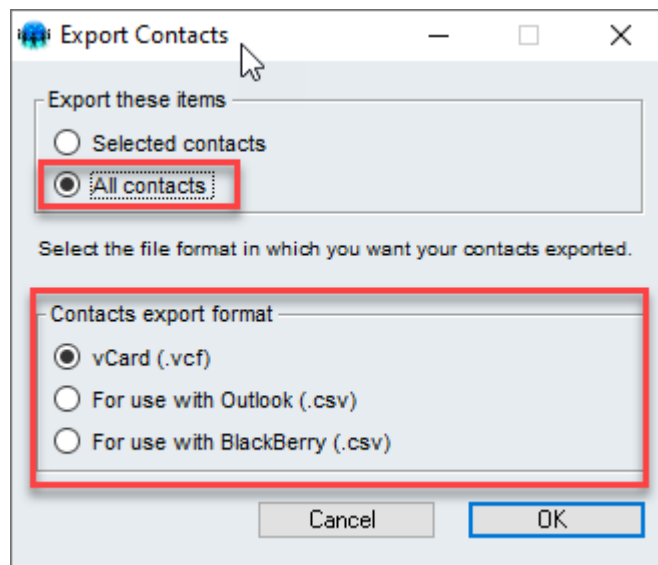
1. Open the **Contacts** folder on your JUDICOM Desktop



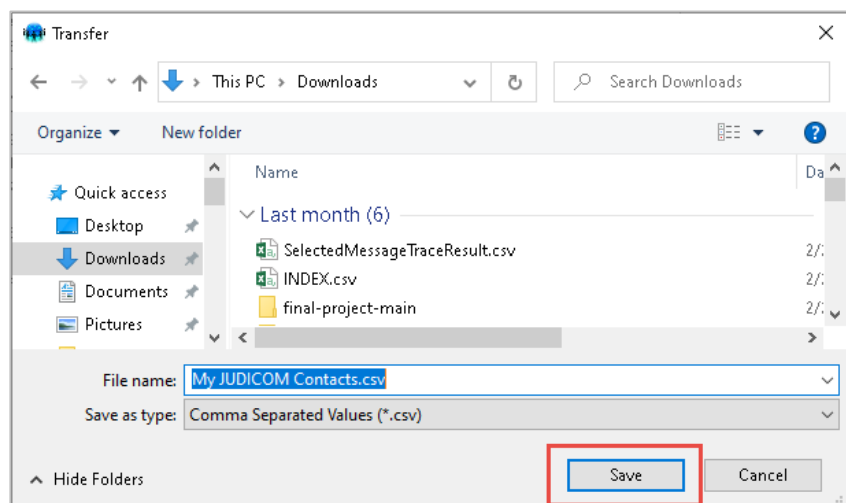
2. From the **File** menu, choose **Export...**



3. The **Export Contacts** window will open.
4. Set the **Export these items** setting to **All Contacts**.
5. Set the **Contacts export format** setting to your desired format. If importing into another email system, please verify the format requirements with your email provider.
6. Click **OK**.



7. Provide an appropriate name for the file (i.e. **My JUDICOM Contacts.csv**).
8. Select an easy to remember location on your computer to save the file, such as the **Downloads** folder.
9. Click **Save**.



10. Once the export is complete, click **Close**.
11. Complete! You can import your contacts into your email tool of choice.

